



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
July 6th, 2026**

MAYOR GEIGER CALLED THE MEETING TO ORDER AT 5:30 P.M.

PRESENT: Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Thompson, Councilmember Larkin

ALSO, PRESENT: Chief Kaufman, City Clerk Peterson, Planning Director Miller (via Zoom), Attorney Marshall, Engineer Luttmann, Deputy Clerk Van Den Berg

ABSENT:

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

AMEND AGENDA:

PUBLIC COMMENT:

CONSENT AGENDA:

- 1) Approve Bills \$343,841.45
- 2) Approve Council Meeting Minutes from June 1st, 2026.
- 3) Acknowledge Attorney, Police, and Treasurer's Reports.

Motion to Approve the Consent Agenda.

Councilmember Mitton/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

MAYOR:

- Mayor Geiger gave updates.
 - City Striping looks good.
 - Median looks great mowed.
- ****Action Item**** Alleys, Right-of-Ways, and Noxious Weed Maintenance

Presentation by Mayor Geiger.

- Discussion followed amongst Councilmembers.
 - Councilmember McNearney
 - City Cleanup day
 - Councilmember Mitton
 - City Right of Way
 - Alleyways need to be clear.
 - Councilmember Larkin
 - Reach out to Bonner County Weed Control
 - Brian Raykowski will look into getting certified.
 - Check City Code

Motion to clean up our alley ways and take care of the weeds.

Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

- ****Action Item**** Discussion/Consideration of a Modified City Hall Operating Schedule & Administrative Workweek

Presentation by Mayor Geiger.

- Discussion followed amongst Councilmembers.
 - Monday through Thursday 7:30 a.m. – 5:30 p.m.
 - Accommodate customers on Fridays if need to.

Motion to Approve the Modified City Hall Operating Schedule & Administrative Workweek.

Councilmember Mitton/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

- Brian Raykowski gave maintenance updates.
 - Mayor Geiger introduced Cole Ducken.
 - Mowing
 - New Brush Mower
 - Field of Dreams
 - McNearney Park
 - Harbison
 - Post Office Demo
 - Retreat Fence
 - KCOR Beacon fixed
 - Maintenance software
 - Ice Rink

CLERK:

- City Clerk Peterson gave updates.
 - Bed Tax for April
 - \$48,467.19
 - Sales Tax
 - April - \$278,277.12
 - May - \$299,390.34

POLICE:

- Chief Kaufman gave an update.
 - Down one Patrol Officer

STREETS, PARKS, PLANNING, & COMMUNITY DEVELOPMENT:

- Planning Director Miller gave updates.
 - Blackrock Cleanup
 - Fabric cover
 - Clean fill / topsoil
 - Blackrock cap
 - Motorcycle Rally
 - Band for Neighbor Day
 - Concrete Pad for SPOT Bus Stop
 - Schweitzer Plaza Extension
 - Clean-up day letter / Weeds
 - Low response
 - Special Meeting – Bid Selection for ITD Land Swap Improvements.
 - July 13th, 2026 @ 5:30 p.m.
 - Introduced Bryce, our intern for the summer.

- ****Action Item**** Bid Selection – 2026 Pavement Management Projects

Presentation by Planning Director Miller.

- Engineering Estimate - \$528,467.50
- Wood's Crushing & Hauling - \$396,158.00
- Central Washington Asphalt - \$507,866.00
- Interstate Concrete & Asphalt - \$542,938.00

Motion to Approve Woods Crushing & Hauling Bid for Schedule A & B, 2026 Pavement Management Projects.

Councilmember Larkin/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

- ****Action Item**** Sandpoint Soccer Extension Request

Presentation by Planning Director Miller.

- Storage Pod on site until late fall.

Motion to Approve Sandpoint Soccer Extension Request.

Councilmember Larkin/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

- ****Action Item**** Matching Funds for FY 27/28 SPOT Grant for Kootenai Cutoff Bus Pull Out

Presentation by Donna Griffin.

- Awarded FTA Grant for \$122,000.00
- \$30,656.00 match

Motion to Approve the Matching Funds for FY 27/28 SPOT Grant for Kootenai Cutoff bus pull out.

Councilmember Thompson/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

- ****Action Item**** Farm Stands (Tabled)

Presentation by Planning Director Miller.

- Home Occupation Permit
- City Right of Way Issue

- ****Action Item**** Hourly light Rental at the Field of Dreams Individuals (Tabled)

Presentation by Planning Director Miller.

- Coaches are using fields for personal use when not rented by team/school.
- Field use is not allowed past 10:00 p.m.
- Hourly rate plus fee.

- ****Action Item**** Bio Blitz, Sand Creek Corridor

Presentation by Planning Director Miller.

- Cataloging plants

Motion to Approve Bio Blitz to Catalog Plants in the Sand Creek Corridor.

Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

- ****Action Item**** Utility Installation at the School House

Presentation by Planning Director Miller.

- Approximately \$3,600.00 X 2 (use ARPA Funds)
 - Natural Gas / Electricity
 - Avista
 - Water / Sewer
 - Record Deed

Motion to Approve Gas, Water, Sewer, and Electric Installation at the School House.

Councilmember McNearney/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

- ****Action Item**** Resolution 2026-05 Ponderay Procurement of Goods and Services
- The City of Ponderay gives authority to city staff to request bids for goods and services, including but not limited to public works construction, so long as the goods and/or services have budget authority. City staff are authorized to seek prior approval from Council if they believe it is appropriate to do so.

Motion to Approve Resolution 2026-05 Ponderay Procurement of Goods and Services.

Councilmember Larkin/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

- ****Action Item**** Resolution 2026-06 City Hall Operating Schedule and Administrative Workweek

- Monday through Thursday 7:30 a.m. – 5:30 p.m.
- Starting July 13th, 2026.

Motion to Approve Resolution 2026-06 City Hall Operating Schedule and Administrative Workweek starting next week hours 7:30 p.m. – 5:30 p.m.

Councilmember Thompson/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

OLD BUSINESS:

NEW BUSINESS:

- FY 2027 Budget Workshop
 - Police Department

PUBLIC COMMENT:

Councilmember Larkin/Thompson.
Meeting Adjourned 7:10 p.m.

City Clerk/Treasurer Stephanie Peterson

Mayor Steve Geiger