



October 23, 2024

RE: 2025 Alcohol Beverage License Renewal

Current Alcohol Beverage Licenses for the City of Ponderay will expire on December 31st, 2024

Please find attached the Alcohol Beverage License Renewal application for 2025. To renew your license, please ensure that you submit the following:

- **Alcohol Beverage License Renewal Application**
- **2025 Signed State & County Licenses**
- **Payment (Check, Credit Card, or Cash – must be exact)**

The application provides a fee schedule and instructions for payments made payable to the City of Ponderay. For inquiries, Contact City Hall at (208) 265-5468.

****Last day to renew is Tuesday, Dec. 31st, 2024, by 12:00 pm****

Sincerely,

Stephanie Peterson
City Clerk/Treasurer

(208) 265-5468
speterson@ponderay.org

Send Completed Documents to: City of Ponderay – PO Box 500 – Ponderay, ID 83852