



November 14, 2023

RE: 2024 Alcohol Beverage License Renewal

Current Alcohol Beverage Licenses for the City of Ponderay will expire on December 31st, 2023

Kindly find attached the Alcohol Beverage License Renewal application for 2024. To renew your license, please ensure that you submit the following:

- **Alcohol Beverage License Renewal Application**
- **2024 State & County Licenses**
- **Payment (Check, Credit Card, or Cash – must be exact)**

A fee schedule is provided on the application along with instructions for payments made payable to the City of Ponderay. Contact City Hall at (208) 265-5468 for inquiries.

****Last day to renew is Friday, Dec. 29th, 2023, by 5:00 pm****

Sincerely,

Stephanie Peterson
City Clerk/Treasurer

(208) 265-5468
speterson@ponderay.org

Send Completed Documents to: City of Ponderay – PO Box 500 – Ponderay, ID 83852