



## Official Fee Schedule

City of Ponderay

Adopted by the Ponderay City Council

Resolution: # 2021-02 , Effective Date 7/6/2021

ITEM	FEE
<b>Business License</b>	
Application Fee (Paid by January 31 of the given year)	\$50.00
Late Fee if paid 2/1 – 2/28	\$50.00 + Application Fee
Late Fee if paid after 3/1	\$250.00 + Application Fee
<b>Alcohol and Beverage License</b>	
Liquor (By the drink)	\$225.00
Beer (On Premises)	\$200.00
Beer (Off Premises)	\$50.00
Wine (Must possess a valid beer permit)	\$100.00
Catering Permit	\$20.00
<b>Peddlers Permit</b>	
Permit to sell goods (1-14 Days)	\$25.00
Permit to sell goods (15-30 Days)	\$50.00
Permit to sell goods (31-90 Days)	\$75.00
Permit to sell goods (greater than 90 Days)	\$100.00
Businesses with a principal location outside of Idaho	\$100.00 + Plus the length-based peddlers fee above
<b>Signs</b>	
Temporary Sign/Banner Permit	\$100.00
Sign Variance Request	\$700.00
<b>Site Plan Review</b>	
Site Plan Application Fee	\$400.00
Site Plan Modification	\$300.00
<b>Land Use Permit, Miscellaneous</b>	
Change of Land Use, Application Fee	\$100.00
Home Occupation Permit, Application Fee	\$100.00
Special Event Permit Application	\$200.00
Time Extension Request	\$100.00
<b>Special Use Permit</b>	
Special Use Permit Application Fee	\$700.00
Special Use Permit Modification	\$500.00
<b>Variance Application</b>	
Variance Application Fee	\$700.00
<b>Zone Change Application</b>	
Zone Change to Commercial or Industrial	\$1,200.00
Zone Change to Rural, Residential or Recreation	\$1,000.00
<b>Annexation</b>	
Annexation Request	\$1,500.00
De-Annexation Request	\$1,500.00
<b>Vacation</b>	
Title 50 Vacation Application	\$500.00 + the actual cost of certified mailing
Title 40 Vacation Application	\$500.00
<b>Land Divisions and Adjustments</b>	
Lot Line Adjustment Application	\$500.00
Boundary Line Adjustment Application	\$300.00

Minor Notational Change Application	\$300.00
Family Split Application	\$250.00
Condominium Plat Application	\$500.00
County Surveyor Fee's	Actual Cost of professional services
<b>Preliminary Plat</b>	
2-10 Lots	\$750.00 + \$50.00 per lot
11-30 Lots	\$1,050.00 + \$50.00 per lot
30+ Lots	\$3,500.00
<b>Final Plat</b>	
Final Plat review (Without road construction plans)	\$250.00 + \$50.00 per lot
Final Plat review (With road construction plans)	\$500.00 + \$50.00 per lot
<b>Bonding and Surety</b>	
Preparation and execution of a development agreement	\$750.00
Surety/Performance Bond Fee	\$250.00
Surety/Performance Bond Renewal or Time Extension	\$250.00
Surety/Performance Bond, Partial Release	\$250.00
<b>Encroachment Permits</b>	
Utility Installation (engineering review not required)	\$100.00
Utility Installation (requiring engineering review)	\$100.00 + Actual cost of professional services provided
Driveway/Culvert Installation (engineering review not required)	\$100.00
Driveway/Culvert Installation (requiring engineering review)	\$100.00 + Actual cost of professional services provided
Subsequent Inspections (First inspection included in the application fee)	\$100.00 per visit
<b>Civil and Environmental Review</b>	
Standalone erosion control/grading plan (no engineering review required)	\$200.00
Standalone stormwater, grading and erosion control plan (engineering review required)	\$200.00 + Actual cost of professional services provided once the original review fee has been expended
Site Plan/Special Use Permit/Variance	\$0.01 Per sq ft of site disturbance, \$300 minimum + Actual cost of services professional services provided once the original review fee has been expended.
Plat, without street construction	\$300.00 + Actual Cost of Professional Services provided once the initial fee has been expended
Plat, with standard City street section	\$400.00 + Actual Cost of Professional Services provided once the initial fee has been expended
Plat, with alternate street section, review	\$400.00 + Actual Cost of Professional Services provided once the initial fee has been expended
Modification to an approved Stormwater Management plan	\$100.00 + Actual Cost of Professional Services provided once the initial fee has been expended
Geotechnical Review	\$600.00 + Actual Cost of Professional Services provided once the initial fee has been expended
Inspection Fee	\$100.00 Per visit
<b>Flood plain Development Permit</b>	
Development Permit Application, without engineering Review	\$200.00
Development Permit Application, with engineering review (includes no rise certification review)	\$200.00 + Actual Cost of Professional Services provided once the initial fee has been expended
<b>Appeal</b>	
Appeal of an Administrative Decision	\$150.00
Request for Reconsideration of a Planning Commission Decision	\$200.00
Appeal of a final decision by the Planning Commission	\$200.00 + the actual cost of record preparation
Appeal of a final decision by the City Council	\$200.00 + the actual cost of record preparation

<b>Copies</b>	
8 ½" x 11" black/white	\$0.10 per page up to 100 pages per request
8 ½" x 11" black/white	\$0.25 per page in excess of 100 pages per request
8 ½" x 11" color	\$1.25 per page
8 ½" x 14" black/white	\$0.15 per page
8 ½" x 14" color	\$1.75 per page
11" x 17" black/white	\$0.20 per page
11" x 17" color	\$2.50 per page
Copies provided via email	No charge for the first 2 hours of staff time. Time, in excess of two hours will at the actual cost of service provided. Contact City Hall for the Applicable Rate.
Fees shall be in accord with Idaho Code	