



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
November 17th, 2025**

MAYOR GEIGER CALLED THE MEETING TO ORDER AT 5:30 P.M.

PRESENT: Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Thompson, Councilmember Larkin

ALSO, PRESENT: City Clerk Peterson, Attorney Marshall, Chief Kaufman, Planning Director Miller, City Engineer Luttmann

ABSENT:

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

AMEND AGENDA:

PUBLIC COMMENT:

CONSENT AGENDA:

- 1) Approve Bills \$87,835.04
- 2) Approve Council Minutes from November 3rd, 2025.
- 3) Acknowledge Police, Attorney and Treasurer's Report.

Questions/Comments

- Councilmember Thompson - Ice Rink expenditures.
 - Council to approve purchases before buying/ordering.

Motion to Approve the Consent Agenda.

Councilmember McNearney/Mitton. Roll Call Vote. Councilmembers McNearney, Mitton, and Larkin Voted in Favor. Councilmember Thompson Voted Opposed. Motion Approved.

DEPARTMENT REPORTS/UPDATES:

MAYOR:

- Mayor Geiger gave updates.
 - Out of Town
 - November 19th – December 7th
 - Local Option Sales Tax update

CLERK:

POLICE:

- Chief Kaufman gave updates.
 - Ausborn released from training.
 - Councilmember Larkin had questions.
 - DUI arrest and release.
 - Stop Sign faded at the east end of Bonner Mall parking lot.

- Bonner Mall - private property
- Mayor Geiger had a question.
 - Radar sign on KCOR
 - Take down and store for the winter.

STREETS, PARKS, PLANNING, & COMMUNITY DEVELOPMENT:

- Planning Director Miller gave updates.
 - Ice Hockey & use.
 - Scoreboard
 - Igloo Decor
- **ACTION ITEM** ITD Land Exchange Cooperative Agreement

Presentation by Planning Director Miller.

Motion to Approve the ITD Land Exchange Cooperative Agreement.

Councilmember Thompson/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Build Grant (Scratched)

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

- **ACTION ITEM** Ordinance No. 143R – Hotel/Motel Room Occupancy Tax
 AN ORDINANCE OF THE CITY OF PONDERAY, BONNER COUNTY, IDAHO, FINDING THAT SAID CITY HAS SIGNIFICANT ECONOMIC DEPENDENCE ON VISITORS AND TRAVELERS; PROVIDING FOR DEFINITIONS; PROVIDING FOR THE IMPOSITION OF CERTAIN NONPROPERTY TAXES, TO WIT: TEN PER CENTUM (10%) HOTEL MOTEL ROOM OCCUPANCY TAX; PROVIDING FOR A TWELVE (12) YEAR DURATION OF SAID NONPROPERTY TAXES; ESTABLISHING THE PURPOSES FOR WHICH THE REVENUES DERIVED FROM SAID NONPROPERTY TAXES SHALL BE USED; CREATING A PROPERTY TAX RELIEF FUND; AUTHORIZING THE CITY CLERK TO ADMINISTER, REGULATE, AND COLLECT SAID NONPROPERTY TAXES; PROVIDING FOR PERMITS AND ISSUANCE; PROVIDING METHOD FOR PAYMENT OF TAXES, AUDITS, DEFICIENCY DETERMINATIONS; REDETERMINATIONS OF DEFICIENCY, APPEALS, INTEREST ON DEFICIENCY, COLLECTIONS AND ENFORCEMENT; REFUNDS, LIMITATIONS AND INTEREST; PROVIDING FOR RESPONSIBILITY FOR PAYMENT OF TAXES; PROVIDING PERIOD OF LIMITATION ON ASSESSMENT AND COLLECTION; ESTABLISHING SUCCESSOR'S LIABILITY; PROVIDING FOR GENERAL ADMINISTRATION BY CITY CLERK; PROVIDING PENALTIES AND PENALTY CHARGES; PROVIDING EXEMPTIONS; PROVIDING CONFIDENTIALITY OF INFORMATION; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER CLAUSE; AND, PROVIDING AN EFFECTIVE DATE OF THIS ORDINANCE.

Mayor Geiger read Ordinance No. 143R – Hotel/ Motel Room Occupancy Tax.

Mayor Geiger entertains a motion that the rules be suspended, and the proposed Ordinance passes its first reading by Title only.

Councilmember Mitton motioned that the rules be suspended and that the proposed Ordinance pass its first reading by Title only and its second and third readings under suspension of the rules and further that the Ordinance be adopted.

Mayor Geiger stated it has been moved by Councilmember Mitton and seconded by Councilmember Larkin that the rules be suspended and that the proposed Ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

No Comments/Questions.

Councilmember Mitton/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Ordinance No. 150R – 1% Local Option Sales Tax
 AN ORDINANCE OF THE CITY OF PONDERAY, BONNER COUNTY, IDAHO, FINDING THAT SAID CITY HAS SIGNIFICANT ECONOMIC DEPENDENCE ON VISITORS AND TRAVELERS; PROVIDING FOR DEFINITIONS; PROVIDING FOR THE IMPOSITION OF CERTAIN NONPROPERTY TAXES, TO WIT: A ONE PERCENT (1%) TAX ON THE SALES PRICE OF ALL PROPERTY SUBJECT TO TAXATION UNDER IDAHO CODE 63-3601, et. Seq., IDAHO SALES TAX ACT EXCEPT PURCHASES EXCEEDING \$999.99, AND OCCUPANCY SALES ALREADY COVERED BY AN EXISTING TAX; PROVIDING FOR A TEN (10) YEAR DURATION OF SAID NONPROPERTY TAXES; ESTABLISHING THE PURPOSES FOR WHICH THE REVENUES DERIVED FROM SAID NONPROPERTY TAXES SHALL BE USED; CREATING A PROPERTY TAX RELIEF FUND; AUTHORIZING THE CITY CLERK TO ADMINISTER, REGULATE, AND COLLECT SAID NONPROPERTY TAXES; PROVIDING FOR PERMITS AND ISSUANCE; PROVIDING METHOD FOR PAYMENT OF TAXES, AUDITS, DEFICIENCY DETERMINATIONS; REDETERMINATIONS OF DEFICIENCY, APPEALS, INTEREST ON DEFICIENCY, COLLECTIONS AND ENFORCEMENT; REFUNDS, LIMITATIONS AND INTEREST; PROVIDING FOR RESPONSIBILITY FOR PAYMENT OF TAXES; PROVIDING PERIOD OF LIMITATION ON ASSESSMENT AND COLLECTION; ESTABLISHING SUCCESSOR'S LIABILITY; PROVIDING FOR GENERAL ADMINISTRATION BY CITY CLERK;

PROVIDING PENALTIES AND PENALTY CHARGES; PROVIDING EXEMPTIONS; PROVIDING CONFIDENTIALITY OF INFORMATION; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER CLAUSE; AND, PROVIDING AN EFFECTIVE DATE OF THIS ORDINANCE.

Mayor Geiger read Ordinance No. 150R – 1% Local Option Sales Tax.

Mayor Geiger entertains a motion that the rules be suspended, and the proposed Ordinance passes its first reading by Title only.

Councilmember Thompson motioned that the rules be suspended and that the proposed Ordinance pass its first reading by Title only and its second and third readings under suspension of the rules and further that the Ordinance be adopted.

Mayor Geiger stated it has been moved by Councilmember Thompson and seconded by Councilmember McNearney that the rules be suspended and that the proposed Ordinance passes its first reading by Title only and its second and third readings under suspension of the rules.

No Comments/Questions.

Councilmember Thompson/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Ordinance No. 181 - Amended Burn Permits
AN ORDINANCE OF THE CITY OF PONDERAY, BONNER COUNTY, IDAHO, PROVIDING FOR THE AMENDMENT OF CITY CODES 3-2-1(A); AND PROVIDING FOR THE PUBLICATION AND THE EFFECTIVE DATE HEREOF.

Questions/Comments

Councilmember Thompson asked if in the sentence “Cooking/Campfire do not require a burn permit and maybe burned after sundown” if we can remove “and maybe burned after sundown”?

Councilmember Larkin stated the whole sentence should be removed.

Mayor Geiger read Ordinance No. 181 – AMENDED BURN PERMITS.

Mayor Geiger entertains a motion that the rules be suspended, and the proposed Ordinance passes its first reading by Title only.

Councilmember Thompson motioned that the rules be suspended and that the proposed Ordinance pass its first reading by Title only and its second and third readings under suspension of the rules and further that the Ordinance be adopted with the amendment removing Cooking/Campfire do not require a burn permit and may be burned after sundown.

Mayor Geiger stated it has been moved by Councilmember Thompson and seconded by Councilmember Larkin that the rules be suspended and that the proposed Ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Councilmember Thompson/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

OLD BUSINESS:

- Schoolhouse Project Update
 - City has an additional year to spend ARPA Funds.
 - Public Works Contractors
 - \$204,000.00 in ARPA Funds
- The Pond – Sponsorship Funds Update

NEW BUSINESS:

- Discussion – Needed Road Repairs on Triangle Drive, Bonner Mall Way, KCOR (Thompson)
 - Ryan Luttmann, City Engineer
 - Pavement Management Plan

PUBLIC COMMENT:

- SPOT Bus, Donna Griffin
 - Placing Stops on private properties (Walmart, Home Depot, Larkspur)
 - ROW Agreement
- **ACTION ITEM** Executive Session – ID 74-206, Subsection 1-c
 - c. To acquire an interest in real property which is not owned by a public agency.

Motion to Enter Executive Session – ID Code 74-206, Subsection 1-c.

Councilmember Thompson/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

Entered Executive Session at 6:18 p.m.

Motion to Exit Executive Session – ID Code 74-206, Subsection 1-c.

Councilmember Thompson/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

Left Executive Session at 6:41 p.m.

**Councilmember Larkin/Thompson.
Meeting Adjourned 6:42 p.m.**

City Clerk/Treasurer Stephanie Peterson

Mayor Steve Geiger