



**CITY OF PONDERAY  
REGULAR  
MEETING MINUTES  
October 7<sup>th</sup>, 2024**

**MAYOR GEIGER CALLED THE MEETING TO ORDER AT 5:30 P.M.**

**PRESENT: Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Thompson, Councilmember Larkin**

**ALSO, PRESENT: Chief Cornelius, Planning Director Miller, Attorney Marshall**

**ABSENT: City Clerk Peterson**

**CONFLICTS OF INTEREST AND/OR DISCLOSURES:**

**AMEND AGENDA:**

- Mayor Steve Geiger
  - Add Executive Session 74-206 (1)(C)

***Motion to approve Executive Session 74-206 (1) (C).***

**Councilmember McNearney/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.**

**PUBLIC COMMENT:**

- Christopher Watson, ACC AmeriCorps member.
  - Digital Navigator
    - Nonprofit Internet volunteer service.

**CONSENT AGENDA:**

**1) Approve Bills \$75,248.63.**

***Motion to approve the Consent Agenda.***

**Councilmember Thompson/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.**

**DEPARTMENT REPORTS/UPDATES:**

**MAYOR:**

- Mayor Geiger gave updates.
  - Mayor out of Town
    - October 18, 2024 – November 2, 2024.
  - Blue Cross Health Foundation Grant
    - Completed
    - \$20,000.00 to Ice Rink.

**CLERK:**

- Sales/Bed Tax updates for August.
  - Sales Tax - \$306,499.25
  - Bed Tax - \$87,928.38
    - 104 is behind.

**POLICE:**

- **ACTION ITEM** Companions Animal Center “CAC” Service Contract

**Presentation by Chief Cornelius.**

- \$100.00 for any dog held at the animal center and not claimed by dog’s owner within 5 days of delivery.

**Discussion followed.**

***Motion to approve Companions Animal Center Service Contract.***

**Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.**

**STREET/PUBLIC WORKS:**

**PLANNING, PARKS & COMMUNITY DEVELOPMENT:**

- City Planning Director Miller gave updates.
  - McGhee Road Pathway
    - Punch list
  - McNearney Road
    - Paving last week of October.
  - Field of Dreams
    - Final punch list for the building.
    - Storm – Goal Damage
      - \$1,000.00 to repair.
  - Ice Rink
  - School House
    - On hold.
  - Build Grant
  - Street Signs
    - 63 signs needed.
  - Walmart ROW/Starr Lane
    - Deed recorded.
  - The Retreat
    - The Bay Trail Road Acceptance
- Memorial Bench Request Discussion
  - Bench options.
    - City approval.
  - Placement options.
    - Sand Creek Trail
    - Brownfield
    - Field of Dreams
- **ACTION ITEM** FY 2024-2025 Innovate Service Agreement, Continued GIS Services

**Presentation by Planning Director Miller.**

- \$15,000.00 cap.

***Motion to approve Innovate Service Agreement.***

**Councilmember Mitton/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.**

- **ACTION ITEM** RFQ City Engineer

**Presentation by Planning Director Miller.**

**Questions/Comments by Councilmember.**

- Councilmember McNearney
  - \$100,000.00 Liability Insurance?
  - \$500,000.00 or match HMH if higher.

***Motion to approve RFQ City Engineer with the amendment.***

**Councilmember McNearney/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.**

- Post Office Lease Agreement
  - Follow up email discussion.
    - Would like Nine months extension instead of five months.
    - Increase rent
    - Secure timeline in writing.
- Santa Sack
  - December 14<sup>th</sup>, 2024.
- Ice Rink
  - Skate Free Day
    - Mid November
  - Ribbon cutting / Christmas Tree Lighting
    - November 29<sup>th</sup>, 2024.
  - Avista donated \$27,000.00 in power installation fees.
  - Lessons
  - Part-time help.

**ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:  
OLD BUSINESS:**

**NEW BUSINESS:**

**PUBLIC COMMENT:**

- **ACTION ITEM** Executive Session – ID Code 74-206, Subsection 1-c  
c. To acquire an interest in real property which is not owned by a public agency.

***Motion to Enter Executive Session – ID Code 74-206, Subsection 1-c.***

**Councilmember Larkin/Thompson.**

**Entered Executive Session at 6:14 p.m.**

***Motion to Exit Executive Session – ID Code 74-206, Subsection 1-c.***

**Councilmember McNearney/Larkin.**

**Left Executive Session at 6:28 p.m.**

**Councilmember Larkin/Thompson**

**Meeting Adjourned 6:30 p.m.**

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City Clerk/Treasurer Stephanie Peterson

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Mayor Steve Geiger