



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
September 18th, 2023**

MAYOR GEIGER CALLED THE MEETING TO ORDER AT 5:30 P.M.

PRESENT: Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Thompson, Councilmember Larkin

ALSO, PRESENT: City Clerk Peterson, Chief Cornelius, Parks & Community Dev. Director Brubaker, Attorney Marshall, City Engineer Tadic

ABSENT: Planning Director Miller

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

AMEND AGENDA:

PUBLIC COMMENT:

CONSENT AGENDA:

- 1) Approve Bills \$67,775.56.
- 2) Acknowledge the Police & Attorney Report.
- 3) Acknowledge the Treasurer's Report.

Motion to Approve the Consent Agenda.

Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

DEPARTMENT REPORTS/UPDATES

MAYOR:

- Mayor Geiger gave updates.
 - Erik Brubaker resignation.
 - Thanked him for all his hard work.
 - Wished him luck on his new adventure.
 - Ponderay Neighbor Days
 - Would like to update the City Booth.
 - Rotary
 - Peace Pole
 - Matchwood Brewing at the Granary District
 - Unveiling September 21, 2023, 5:30 - 7:00 p.m.
 - 2nd Annual EPIC-curean Raffle
 - \$50.00 / ticket (\$2,000.00 Value)
 - A meal designed, made, and served at a location of your choice in the Sandpoint area.

CLERK:

- City Clerk Treasurer Peterson gave Bed Tax & Sales Tax Updates.
 - Sales Tax
 - July - \$343,081.73
 - Year to Date - \$1,921,136.15
 - Bed Tax
 - July - \$65,638.39
 - Year To Date - \$286,185.86
 - 104 is behind.
 - Elections – Three seats up for election.
 - Mayor Geiger, Councilmember Thompson, and Councilmember Mitton.
 - All three-running unopposed.

POLICE

- Chief Cornelius gave updates.
 - New Patrol Cars
 - Equipped and on the road.
 - Ponderay Neighbor Day Crash at Second and Birch.
 - Discussion on traffic control.
 - Recommendations on placement of Stop Signs.
- **ACTION ITEM** Traffic Control Devices

Motion to Approve moving forward with purchasing new stop signs.

Councilmember Larkin/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

STREET/PUBLIC WORKS:

- City Engineer Shaw gave project updates.
 - Stop Light Indicator Warning Light
 - Hwy-95 & Kootenai Cutoff.
 - ITD – Nathan or Herb.
 - Stop Signs Grants
 - Available every 3 years. (2024)
 - HMM – Dan Tadic
 - Radar signs run \$5,500.00 - \$9,000.00.
 - Field of Dreams
 - Utilities are installed underground.
 - Electrical, Irrigation, Water, Gas, and Sanitary Sewer.
 - CTBG (Cement Treated Base Grade)
 - Planned to start September 7th, 2023.
 - One week to finish.
 - Concrete scheduled next.
 - Curbs
 - Fence posts
 - Bathroom foundation
 - Parking lots

PLANNING, PARKS & COMMUNITY DEVELOPMENT:

- **ACTION ITEM** Lakeshore Connection Project Master Plan Concept Report

Presentation by Parks & Community Dev. Director Brubaker.

Comments/Questions by Council.

Councilmember Thompson expressed her concerns.

- Page 34 – 10.3.2 Underpass Section
 - Vehicle access for two-way traffic.

Discussion followed amongst Mayor Geiger and Councilmembers.

- Edit the first paragraph and delete most of the second paragraph.
 - Through the design charette, the planning team and stakeholder attendees determined the optimal typical section option for the railroad underpass contained a 12-14' multi-use path on one side, 4' of shy distance to vehicles, a 24' opening for emergency vehicular traffic, and 4' of shy distance to the opposite wall of the underpass. The City Staff and steering committee members agreed that the travel lane should be blocked by bollards to allow only emergency vehicles.

No Final Comments/Questions.

Motion to Approve the Lakeshore Connection Project Master Plan Concept Report with the Change to 10.3.2 Underpass Section.

Councilmember McNearney/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

MISCELLANEOUS REPORTS:

OLD BUSINESS:

- Cygnus, Emerald Industrial Park Drive Drainage Issue
 - Mayor Geiger and City Engineer Tadic inspected the site.
 - Poorly designed area.
 - No culverts under any driveways.
 - The road is in good shape.
- Triangle Drive

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

NEW BUSINESS:

PUBLIC COMMENT:

- Becky Meyer, LPSD
 - Strategic Plan – Community Awareness
 - Attendance Policy
 - Attendance is down.

Councilmember Larkin/Thompson
Meeting Adjourned 6:57 p.m.

City Clerk/Treasurer Stephanie Peterson

Mayor Steve Geiger