



**CITY OF PONDERAY  
REGULAR  
MEETING MINUTES  
September 15<sup>th</sup>, 2025**

**MAYOR GEIGER CALLED THE MEETING TO ORDER AT 5:30 P.M.**

**PRESENT:** Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Thompson, Councilmember Larkin

**ALSO, PRESENT:** Chief Kaufman, City Clerk Peterson, Attorney Marshall, Planning Director Miller

**ABSENT:**

**CONFLICTS OF INTEREST AND/OR DISCLOSURES:**

**AMEND AGENDA:**

**PUBLIC COMMENT:**

**CONSENT AGENDA:**

- 1) Approve Bills \$118,618.64
- 2) Approve Council Minutes from September 2<sup>nd</sup>, 2025.
- 3) Acknowledge Attorney, Police, Treasurer's Report

***Motion to Approve the Consent Agenda.***

**Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.**

**DEPARTMENT REPORTS/UPDATES:**

**MAYOR:**

- Mayor Geiger gave updates.
  - Out of town September 17<sup>th</sup> – October 4<sup>th</sup>, 2025
  - Neighbor Day Event

**CLERK:**

- City Clerk Peterson gave update.
  - Out of town September 22<sup>nd</sup>-26<sup>th</sup>, 2025.
    - ICCTFOA Conference – Boise

- **ACTION ITEM** Audit Engagement Letter

**Presentation by City Clerk Peterson.**

- Not to Exceed \$21,000.00.

***Motion to Approve FY 2023-24 Audit.***

**Councilmember Mitton/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.**

**POLICE:**

- Chief Kaufman gave updates.
  - KCOR / School Bus Violations
  - Commendation Letters
  - September 4<sup>th</sup>, 2025, unknown citizen

- Suspicious behavior

**STREETS, PARKS, PLANNING, & COMMUNITY DEVELOPMENT:**

- Planning Director Miller gave updates.
  - Brownfield Cleanup/Timeline
    - SHPO Dependent
  - The Pond Sponsorship & Fundraising Totals
    - Reports from NIICE
      - \$127,250.00 – Sponsorship Dollars
      - \$ 27,416.00 – Benefit Fund Raiser
  - McNearney Road
  - Schweitzer Plaza Extension
  - Oneida
  - Ice Rink Fundraiser
    - October 18<sup>th</sup> @ the Fairgrounds
- **ACTION ITEM** Piehl Road Construction Change Order (Oneida)

**Presentation by City Planning Director Miller.**

***Motion to Approve Piehl Road Change Order.***

**Councilmember McNearney/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.**

- **ACTION ITEM** Century West Engineering Annual Contract Renewal

**Presentation by City Planning Director Miller.**

***Motion to Approve Century West Engineering Annual Contract Renewal.***

**Councilmember Thompson/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.**

- **ACTION ITEM** File VR25-004, Brown, Setback Variance Request

**Conflicts or Disclosures.**

**Councilmember McNearney made a disclosure.**

**Opened Public Hearing at 5:47 p.m.**

**Presentation by City Planning Director Miller.**

- Presented the Planning Staff Report and Staff Recommendation.
  - Included a Slide Show.
  - Read comments in for the record.

**No Question/Comments by Councilmembers.**

**Presentation by Bill Brown.**

**Public Testimony / Comments**

- No Neutral
- No Opposed

**Closed Public Meeting at 5:58 p.m.**

**Final Question/Comments by Council.**

- Councilmember McNearney.
  - He likes that while driving by you'll see the back of the building.
- Councilmember Mitton
  - If we are ok with the 90 feet reduction, then maybe we need to revisit the code?
    - Councilmember McNearney
      - Stick with the 300 feet
    - Councilmember Thompson
      - This is a unique situation.

***Motion to Approve this Application FILE VR25-004, requesting variance approval to allow a 9-unit storage building to be constructed as an accessory structure associated with the Brown Mobile Home Park with a setback of 210-feet to the center of Kootenai Cutoff Road, where a 300-foot setback is required by code. I further find that the project if in accord with the applicable sections of Ponderay City Code as enumerated in the findings of fact, conclusions of law and conditions of approval in the staff report as written and based upon the evidence submitted up to the time the staff report was prepared, and testimony received at this hearing.***

**Councilmember Thompson/Mitton. Roll Call Vote. Councilmembers Thompson, Mitton, and McNearney Voted in Favor. Councilmember Larkin Recused Himself. Motion Approved.**

- **ACTION ITEM** Utility Easement Request, open space at the Retreat at Bay Trail

**Presentation by Planning Director Miller.**

- Easement is for installation, repair or replace for only this Sewer Line.

***Motion to Approve Utility Easement Request, open space at the Retreat at Bay Trail.***

Councilmember Larkin/Thompson. Roll Call Vote. Councilmembers Larkin, Thompson, and Mitton, and Voted in Favor. Councilmember McNearney Recused Himself. Motion Approved.

**ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:  
OLD BUSINESS:**

**NEW BUSINESS:**

**PUBLIC COMMENT:**

- John Stoddard, 249 Jasper Loop, Ponderay, ID 83852
  - City property behind the mailboxes.
    - Grass & weeds
  
- **ACTION ITEM** Executive Session – ID 74-206, Subsection 1-c ~~and 1-e~~
  - c. To acquire an interest in real property which is not owned by a public agency.
  - ~~e.—To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.~~

*Motion to Enter Executive Session – ID Code 74-206, Subsection 1-c.*

Councilmember Thompson/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

Entered Executive Session at 6:09 p.m.

*Motion to Exit Executive Session – ID Code 74-206, Subsection 1-c.*

Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

Left Executive Session at 6:17 p.m.

Councilmember Larkin/Thompson.  
Meeting Adjourned 6:18 p.m.

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City Clerk/Treasurer Stephanie Peterson

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Mayor Steve Geiger