



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
September 5th, 2023**

MAYOR GEIGER CALLED THE MEETING TO ORDER AT 5:30 P.M.

PRESENT: Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Thompson, Councilmember Larkin

ALSO, PRESENT: City Clerk Peterson, Chief Cornelius, Planning Director Miller, Attorney Marshall, City Engineer Tadic

ABSENT: Parks & Community Dev. Director Brubaker

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

AMEND AGENDA:

PUBLIC COMMENT:

CONSENT AGENDA:

1) Approve Bills \$28,386.03.

2) Approve Council Meeting Minutes – August 21st, 2023.

Motion to Approve the Consent Agenda.

Councilmember Thompson/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

DEPARTMENT REPORTS/UPDATES

MAYOR:

- State of Cities – September 14th, 2023, Noon at Tango.
- Ponderay Neighbor Days – September 9th, 2023.
 - Saturday 1:00 p.m. – 6:00 p.m.

CLERK:

- **ACTION ITEM** ICRMP – Joint Powers Subscriber Agreement

Motion to Approve ICRMP Joint Powers Subscriber Agreement.

Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Avista – Natural Gas Service Agreement (100 Oneida Drive)

Motion to Approve Avista, Natural Gas Service Agreement.

Councilmember Larkin/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Brownfield Cleanup – Public Notice & 30-Day Comment Period

- Final Analysis of Brownfields Cleanup Alternatives & Voluntary Remediation Workplan

PowerPoint Presentation by Alta, Derek Forseth.

- Status Update
- Recommended Cleanup Option
- Next Steps
- Timeline (Approx.)
 - End of October Final Design
 - Schedule Drivers
 - Railroad Crossing
 - Permitting
- March Construction Award
 - 6 Month project approximately.

Questions By Council.

- Councilmember Thompson

- Depository Dimensions.
 - 8 ft deep and 8 ft above ground.
 - 50-75 ft. across x 200 ft.

Motion to Approve Brownfields Cleanup Workplan - Public Notice and Comment Period Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

POLICE

- Chief Cornelius gave updates.
 - Police Cars
 - A/C / Heating unit is replaced.
 - \$12,189.00
 - PED Ramp
 - Paradise Builders Estimate
- **ACTION ITEM** Estimate Reviews for Ped Ramp & Railing

Motion to Approve Paradise Builders Estimate for Ped Ramp. Councilmember Thompson/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

STREET/PUBLIC WORKS:

- City Engineer Tadic gave project updates.
 - Strategic Initiatives Grant Application
 - Submitted - will hear back October.
 - 2 million dollars.
 - Connect McNearney Road to Oneida Road.
 - Bonner Mall Access Road / War Bonnett
 - IHD will Gravel.
 - Storm water system – repair or replace.
 - Paving next year.
 - Field of Dreams
 - CTBG (Cement Treated Base Grade)
 - Almost complete
 - Trenching started for Electrical Conduit.
 - Water, Gas & Sewer Drainage.
 - Ament 3rd week of September
 - Field Trip 3rd or 4th week.
 - \$0.00 Change order.
 - Changing Unit pricing to lump sum.

PLANNING, PARKS & COMMUNITY DEVELOPMENT:

- Planning Director Miller gave project updates.
 - Woods Crushing and Hauling
 - Paving Sewer Laterals – Patches First
 - Starting September 6th, 2023.
 - City Hall Parking Lot & Walkway.
 - Neighbor Day – September 9th, 2023.
 - Councilmembers help with City Booth.
- **ACTION ITEM** File SS23-047, Bonner Mall Plat, Bonner Mall Partnership

Open the Public Hearing at 6:31 p.m.

No Conflicts or Disclosures.

Presentation by Planning Director Miller.

Planning Director Miller read comments for the record.

- Neutral
 - ITD
 - Northside Machine & Gear
 - Northwest Autobody
- In Favor
 - Northside Machine & Gear

No Comments/Questions by Council.

Presentation by Applicant.

Scott McArther, McArther Engineering Co., P.O Box 248, Post Falls, 83877

- Noted for the record, he has no objection to the Amended Conditions.
 - Right Away Line 17 is Line 16 and will be corrected on Plat.

- A-2 (Storm Water)
 - Working with City Engineer Tadic.

Comments/Questions by Council.

Councilmember Mitton stated for the record.

- He is the Fire Chief of Northside Fire District.

Public Testimony/Comments.

- In Favor
- Neutral
- Opposed

No Rebuttal.

Closed Public Hearing at 6:31 p.m.

No Final Comments/Questions.

Motion to Approve this project FILE SS23-047 requesting subdivision approval to adjust the boundary between one platted lot and the adjoining parcel of land, finding that it is in accord with the applicable provisions of Ponderay City Code. I Further move to adopt the conditions of approval, with the amendments to the condition (A-2) in the staff report.

Councilmember McNearney/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Land Lease – Triangle Drive Property

Presentation by Planning Director Miller.

- StanCraft Construction to store steel beams on the right of way.
- \$500.00 per month through May 2024.

Motion to Approve Land Lease between City of Ponderay and Stancraft.

Councilmember Larkin/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

- Discussion – Local Improvement District
 - Planning Director Miller presented.
 - Future workshop.

MISCELLANEOUS REPORTS:

OLD BUSINESS:

- Cygnus, Emerald Industrial Park Drive
 - Discussion on drainage issue.
 - HMH and IHD will access drainage issue.

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

NEW BUSINESS:

PUBLIC COMMENT:

- ~~**ACTION ITEM** Executive Session – ID Code 74-206, Subsection 1 f. **Scratched**~~
 f. To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Councilmember McNearney/Mitton

Meeting Adjourned 6:57 p.m.

City Clerk/Treasurer Stephanie Peterson

Mayor Steve Geiger