



**CITY OF PONDERAY  
REGULAR  
MEETING MINUTES  
July 17<sup>th</sup>, 2023**

**MAYOR GEIGER CALLED THE MEETING TO ORDER AT 5:30 P.M.**

**PRESENT:** Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Thompson, Councilmember Larkin

**ALSO, PRESENT:** City Clerk Peterson, Attorney Marshall, Chief Cornelius, Planning Director Miller, City Engineer Tadic

**ABSENT:** Parks & Community Dev. Director Brubaker

**ANNOUNCEMENTS:**

**CONFLICTS OF INTEREST AND/OR DISCLOSURES:**

**AMEND AGENDA:**

**PUBLIC COMMENT:**

**CONSENT AGENDA:**

- 1) Approve Bills \$42,973.51.
- 2) Council Minutes from June 20<sup>th</sup>, and July 5<sup>th</sup>, 2023.
- 3) Acknowledge Police & Attorney Report.
- 4) Acknowledge Treasurer's Report.

***Motion to Approve the Consent Agenda.***

**Councilmember Mitton/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.**

**DEPARTMENT REPORTS/UPDATES**

**MAYOR:**

- Mayor Geiger
  - Will be out of town.
    - July 23<sup>rd</sup> – 29<sup>th</sup>, 2023
    - August 9<sup>th</sup> – 18<sup>th</sup>, 2023
  - School House Update
    - Staining the front porch and deck next.

**CLERK:**

- City Clerk Peterson
  - Bed & Sales Tax Updates
    - Year to Date Bed Tax - \$148,306.14
      - 104 – May payment was late as of June 20<sup>th</sup>, 2023.
    - Local Option Sales Tax for May - \$308,348.97

**POLICE:**

- Chief Cornelius
  - ADA Ramp Without Railing \$7,000.00.
    - Schedule for the end of this fiscal year.
  - Railing
    - Schedule for the beginning of next fiscal year.

**STREET/PUBLIC WORKS:**

- City Engineer Tadic gave project updates.
  - Field of Dreams

- Groundbreaking Ceremony
    - Tentative date – The week of July 31<sup>st</sup>, 2023.
- Piehl Road Sampling
  - Looks good.
  - IHD will rent equipment this fall to address cracks in roads.
- Popsicle Bridge
  - Need draft for new railing.

**PLANNING, PARKS & COMMUNITY DEVELOPMENT:**

- City Planner Miller gave project updates.
  - Oak Ave. Sewer Laterals
    - Started Monday July 10<sup>th</sup>, 2023.
    - Halfway done.
  - Overlay Estimates
    - 7<sup>th</sup> Street, 6<sup>th</sup> Street, Oak Ave., 5<sup>th</sup> Street to Elm, added alternate- remainder of 5<sup>th</sup> Street.
    - Have Estimates / Action Item tonight.
  - Harbison Field / School House
    - Working on Landscaping Estimates
- **ACTION ITEM** Street Overlay, Ponderay Village, Bid Review & Acceptance.

**Presentation by Planning Director Miller.**

- Presented the Planning Staff Report and Staff Recommendation.
  - Woods - \$234,354.56 (\$115.00 per ton)
    - Late August
  - Interstate Concrete and Asphalt - \$199,106.30 (\$124.00 – \$154.00 per ton)
    - September
  - The third bidder opted out.

**Comments/Questions by Council.**

- Clarification on added alternate.
  - Remainder of 5<sup>th</sup> Street.

***Motion to Approve Woods bid with the added alternative.***

**Councilmember McNearney/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.**

- **ACTION ITEM** Street Name Selection - Bonner Mall Access Road (**No action needed**)
  - Bonner County rejected Tansey.
  - Council members chose three new road name choices.
    - Warbonnet
    - Dandelion
    - Corn Flower
- Name for Field of Dreams Access Road
  - Discussion/Decision amongst council.
    - Oneida

- **ACTION ITEM** Comprehensive Plan Update RFQ

**Presentation by Planning Director Miller.**

- Presented the Planning Staff Report and Staff Recommendation.
  - \$30,000.00 (with an additional \$20,000.00 budgeted) to update Comprehensive Plan.

***Motion to Approve Comprehensive Plan RFQ.***

**Councilmember Mitton/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.**

- Workshop – Future Acquisitions
  - Future site - Police Department / Fire Department

**MISCELLANEOUS REPORTS:**

**OLD BUSINESS:**

**ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:**

**NEW BUSINESS:**

- FY 23-24 Budget Workshop

**PUBLIC COMMENT:**

- **ACTION ITEM** Executive Session – ID Code 74-206, Subsection 1-f.  
f. To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

*Motion to enter Executive Session – ID Code 74-206, Subsection 1-f.*

Councilmember McNearney/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

Entered Executive Session at 6:47 p.m.

*Motion to Exit Executive Session – ID Code 74-206, Subsection 1-f.*

Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

Left Executive Session at 6:51 p.m.

- McGhee Project – Agreement between Ponderay and McGhee

*Motion to Approve Mayor Geiger to continue the discussions regarding the McGhee Project.*

*Councilmember Thompson/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.*

Councilmember Larkin/Mitton

Meeting Adjourned 6:53 p.m.

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City Clerk/Treasurer Stephanie Peterson

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Mayor Steve Geiger