



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
May 6th, 2024**

MAYOR GEIGER CALLED THE MEETING TO ORDER AT 5:30 P.M.

PRESENT: Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Thompson, Councilmember Larkin

ALSO, PRESENT: City Clerk Peterson, Chief Cornelius, Planning Director Miller, Attorney Marshall

ABSENT: City Engineer Tadic

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

AMEND AGENDA:

PUBLIC COMMENT:

- Dr. Becky Meyer, LPOSD
 - June Board Meeting
 - House Bill 521
 - 14.68 million
- Solomon Till, Elite Tire
 - Parking spaces at new store.
 - File an appeal with the Planning Department.

CONSENT AGENDA:

- 1) Approve Bills \$135,965.78.
- 2) Approve Council Minutes from April 15, 2024.
- 3) Approve Amended Council Minutes from March 18th, and April 1st, 2024.

Motion to Approve the Consent Agenda.

Councilmember McNearney/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

DEPARTMENT REPORTS/UPDATES:

MAYOR:

- Mayor Geiger gave updates.
 - Bike Rodeo
- Discussion – Emerald Industrial Road
 - Spoke with Jack Ambrosiani.
 - Jack understands there is no money in the budget.

- **ACTION ITEM** Local Option Tax Renewal

Motion to Approve Local Option Tax Format.

Councilmember Larkin/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Maintenance Position

Comments/Questions.

- Duties
 - Field of Dreams Turf
 - Winterizing
 - Dog park / McNearney Park
 - Lawn mowing
 - Snow plowing
 - Trash pickup.
- Time Keeping

CLERK:

- **ACTION ITEM** Resolution 2024-06 Surplus Items

Motion to Approve Resolution 2024-06 Surplus Items.

Councilmember Thompson/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

POLICE

- Chief Cornelius gave updates.
 - Camping on City Streets follow up.
 - Supreme Court decision in June 2024.
 - Signage at the Field of Dreams.
 - No overnight parking.

STREET/PUBLIC WORKS:

PLANNING, PARKS & COMMUNITY DEVELOPMENT:

- **ACTION ITEM** Post Office Lease Extension

Presentation by Planning Director Miller.

- 6 to 7 Month extension.
- Post office Box holders.
 - 30-day comment period.
- Addition 45 Day comment period after decision.
- No rate increase - \$2.81/Sq ft.
- Lease ends September 30th, 2024.
 - Monthly updates.

Discussion Amongst Councilmembers, Mayor Geiger, and Planning Director Miller.

Motion to Approve Post Office Lease Extension through September 30, 2024, with monthly updates.

Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

- EPA Brownfield Multipurpose Grant – Alta Science & Engineering Updates

Presentation by Derek Forseth, Alta Science and Steve Gill, DEQ.

- Phase 1 – EPA Brownfield Grant
 - Competitive Bid in 30 days.
 - Concrete cap, drainage, access improvements, and grubbing.
 - Steve Gill, DEQ
 - Arpa Funding available for overages.
 - Phase 2 – Alta / DEQ Funding / ARPA
 - Excavation, Repository, Break Water around Black Rock, site cleanup.
 - Friends of the Bay Trail, City of Sandpoint
 - Steve Gill & Mayor Geiger meeting in June.
 - Flyer to put in with Neighborhood cleanup mailout.
 - Frequently asked questions.

- Planning Director Miller gave updates.
 - Road Sign request.
 - No On Streets Parking Signs.
 - Schweitzer Plaza
 - Emerald Industrial Park Rd.

- Broadband Coalition Participation
 - May 9th first meeting (Zoom).

- **ACTION ITEM** Active Transportation Infrastructure Investment Grant
 - \$45 Million Grant for Transportation Spine.

Presentation by Planning Director Miller.

- Grant for design and construction of Hwy 200.
 - City to fund the application (not to exceed \$15,000.00).
 - \$2-3 hundred thousand for planning and design.
 - ITD will fund the match.
 - ITD will pay for the cost-benefit analysis.

Motion to Approve applying for the Active Transportation Infrastructure Investment Grant.

Councilmember McNearney/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

- Field of Dreams Scheduling Priorities & Usage Fee's Workshop
 - Update Fee Schedule to Reflect Field of Dreams Fees.

Presentation by Planning Director Miller.

- Priority usage schedule – Model City of Sandpoint's format.
 - Annual Home Field Replacement Rate - \$10,000.00
 - City-sponsored or co-sponsored events.
 - LPSD – Priority scheduling.
 - Non-profit groups – Youth will be prioritized over adult programs.
 - Local for profit and Out of Area Non-profit groups.
 - Out of the area teams.
- Turf Delayed two weeks.
 - Rock Specs.
 - Road closure.
 - The last of the utilities going in on McNearney Road.
- Fee schedule draft and Resolution for next meeting.
- Update City Fee Schedule.
- Update text amendment.

MISCELLANEOUS REPORTS:

OLD BUSINESS:

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

- **ACTION ITEM** Resolution 2024-07 - 2020 Census Urban Area Boundary Smoothing

Presentation by Planning Director Miller.

Motion to Approve Resolution 2024-07 - 2020 Census Urban Area Boundary Smoothing.

Councilmember Larkin/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

NEW BUSINESS:

PUBLIC COMMENT:

- **ACTION ITEM** Executive Session – ID Code 74-206, Subsection 1-a.
 - To consider hiring a public officer, employee, staff member or individual agent. (Does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general)

Motion to enter Executive Session – ID Code 74-206, Subsection 1-a.

Councilmember Mitton/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

Entered Executive Session at 6:51 p.m.

Left Executive Session at 7:06 p.m.

- **ACTION ITEM** Maintenance Position

Motion to Approve making the proposal to the future Maintenance Person as discussed.

Councilmember Thompson/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

Councilmember Mitton/Thompson

Meeting Adjourned 7:06 p.m.

City Clerk/Treasurer Stephanie Peterson

Mayor Steve Geiger