



**CITY OF PONDERAY  
REGULAR  
MEETING MINUTES  
March 4<sup>th</sup>, 2024**

**COUNCILMEMBER PRESIDENT MCNEARNEY CALLED THE MEETING TO ORDER AT 5:30 P.M.**

**PRESENT:** Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Thompson, Councilmember Larkin

**ALSO, PRESENT:** Attorney Marshall, Planning Director Miller, Chief Cornelius, City Engineer Tadic

**ABSENT:** City Clerk Peterson

**CONFLICTS OF INTEREST AND/OR DISCLOSURES:**

**AMEND AGENDA:**

**PUBLIC COMMENT:**

**CONSENT AGENDA:**

- 1) Approve Bills \$47,669.00.
- 2) Approve Council Meeting Minutes February 20<sup>th</sup>, 2024.
- 3) Acknowledge the Treasurer's Report.

***Motion to Approve the Consent Agenda.***

**Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.**

**DEPARTMENT REPORTS/UPDATES:**

**MAYOR:**

- Mayor Geiger gave updates.
  - Mayor will be out of town March 20<sup>th</sup> – 30<sup>th</sup>.
  - Mountain Metals did a great job on the Popsicle Bridge railing.
  - S-B1381 Passed
- Sign Compliance Discussion
  - The Vapor Depot, Ryan Bliss
    - Would like to be grandfathered in.

**CLERK:**

- **ACTION ITEM** Easter Egg Parade & Egg Hunt – Jamie & Ivy Jeffres

**Presentation by Ivy Jeffres.**

- Saturday, March 30<sup>th</sup>, 2024.
  - 9:35 a.m. Line up 5<sup>th</sup> and Birch.
  - 9:45 a.m. hop/walk to park.
  - 10:00 a.m. Egg hunt begins.
  - 5,000 eggs.

***Motion to Approve the 2024 Easter Egg Hunt.***

**Councilmember Larkin/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.**

- Bed & Sales Tax Updates
  - 104 came in and paid.

- **ACTION ITEM** 2024 Insurance Package

**Presentation by Autumn Porter.**

- 5.7% increase

***Motion to Approve the Insurance Package with the addition of the vision to Regence.***

**Councilmember Thompson/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.**

**POLICE:**

- Chief Cornelious gave updates.
  - Out of town for the next month.

**STREET/PUBLIC WORKS:**

- City Engineer Tadic gave updates.
  - Field of Dreams
  - McNearney Road.
  - Sidewalk grant.

**PLANNING, PARKS & COMMUNITY DEVELOPMENT:**

- City Planning Director Miller gave updates.
  - Ponderay Bike Rodeo – May 4<sup>th</sup>, 2024.
  - Ponderay City Clean Up – June 9<sup>th</sup>, 2024.
  - Ponderay Neighbor Day – September 14<sup>th</sup>, 2024.
  - Field of Dreams Fields
    - Multiple scheduled uses with back up plans.
- **ACTION ITEM** McNearney Road Community Development Program and road discussion.

**Presentation by Planning Director Miller.**

- Leave as industrial with no road limits.
- Use Community development funds to cover overages.

**Motion to Approve.**

**Councilmember Larkin/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.**

- Spring drainage projects.
  - Elm ditches.
  - Drainage channels South of Kootenai Cutoff Road and West of the railroad track and Hwy 200. Boundaries subject to obtaining an easement for drainage work across the Mt Baldy Senior Housing LP parcel South of the senior living apartments.
  - Recently acquired Alder Creek drainages.
- **ACTION ITEM** State/Local Agreement, McGhee Road Ped Improvements.
- **ACTION ITEM** Resolution 2024-003, State/Local Agreement, McGhee Road Ped Improvements

**Presentation by Planning Director Miller.**

- \$880,750.00 with a \$56,481.00 City match.
  - Use Impact fees from pathways account.

**Motion to Approve a check for \$56,481.00 to the State and Implementing Resolution 2024-003.**

**Councilmember McNearney/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.**

- **ACTION ITEM** Kootenai-Ponderay Sewer Main Extension Agreement – Harbison Field
- Presentation by Planning Director Miller.**
- \$800.00 fee.

**Motion to Approve the Kootenai-Ponderay Sewer Main Extension Agreement.**

**Councilmember Larkin/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved**

- **ACTION ITEM** 2024 Arbor Day Proclamation and Grant Application.

**Presentation by Planning Director Miller.**

- \$350.00 Grant
- 100% reimbursement
- \$88.00 donation.
- Designated Day - Neighbor Day

**Motion to Approve Arbor Day Proclamation and Grant Application.**

**Councilmember McNearney/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.**

- SPOT Stop updates.
  - Schweitzer Plaza Drive
  - Home Depot / Walmart
- Post Office Lease Extension
  - 60 days / 25% increase

**MISCELLANEOUS REPORTS:**

**OLD BUSINESS:**

- Local Option Sales Tax Discussion
  - Set funds aside to manage.
  - Maintenance Person
  - Duration

**ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:**

**NEW BUSINESS:**

**PUBLIC COMMENT:**

- **ACTION ITEM** Executive Session – ID Code 74-206, Subsection 1-f.
  - f. To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

***Motion to Enter Executive Session – ID Code 74-206, Subsection 1-a and 1-f.***

**Councilmember Thompson/McNearney.**

**Entered Executive Session at 7:18 p.m.**

***Motion to Exit Executive Session – ID Code 74-206, Subsection 1-f.***

**Councilmember Thompson/Larkin.**

**Left Executive Session at 7:21 p.m.**

***Motion to have Attorney Marshall proceed as directed.***

**Councilmember Thompson/Larkin.**

**Councilmember Larkin/Mitton**

**Meeting Adjourned 7:24 p.m.**

---

City Clerk/Treasurer Stephanie Peterson

---

Mayor Steve Geiger