



**PONDERAY CITY COUNCIL AGENDA
CITY OF PONDERAY COUNCIL CHAMBERS
288 4TH STREET
January 16th, 2024
Time: 5:30 p.m.**

CALL TO ORDER/ROLL CALL:

PLEDGE OF ALLEGIANCE

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

Public policymakers can find themselves in actual or perceived conflict of interest situations – that is, voting on a proposal that could personally benefit them. Serving in an office with a public trust, they are not supposed to be enriched by such service. State law requires a person to excuse himself if there is any question of conflict of interest.

AMEND AGENDA:

Any items added less than forty-eight (48) hours prior to the meeting are added by Council motion at this time. Final action may not be taken on an item added after the start of a meeting unless an emergency is declared.

PUBLIC COMMENT:

This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. Idaho law prohibits council action on items brought under this section except in an emergency circumstance. **Comments related to future public hearings should be held for that public hearing.**

1. **Action Item**** CONSENT AGENDA:**

- Approve Bills \$_____
- Approve Council Meeting Minutes from Oct. 30th, Nov. 20th & Dec. 18th, 2023 and January 2nd, 2024
- Acknowledge Attorney, Police, & Treasurer's Report
- Approve Liquor Licenses –
 - Sandpoint Hotel Group (New)

DEPARTMENT REPORTS/UPDATES

2. MAYOR:

3. CLERK:

- November Sales/Bed Tax Updates
- ****Action Item**** Accounting Software & Services Proposal
- ****Action Item**** Audit Engagement Letter

4. POLICE:

5. STREETS/PUBLIC WORK:

- McNearney Road Driveway Approach Discussion
- ****Action Item**** Field of Dreams Change Order – Restroom and US 95

6. PLANNING, PARKS & COMMUNITY DEVELOPMENT:

- ****Action Item**** Contract for Professional Services, Welch Comer, RAISE Grant
- ****Action Item**** Indemnification Agreement, Mountain View Apartments & Long Family Trust
- ****Action Item**** Extension – Res. 2023-01, Temporary Amendment to PCC8-1-5(H)(3); PCC8-1-5 (H)(11)
- ****Action Item**** Letter of Support, City of Sandpoint TAP Grant Application for Sidewalk Infill
- ****Action Item**** SCJ Alliance Contract, Comprehensive Plan Rewrite

7. MISC. REPORTS:

8. OLD BUSINESS:

9. ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

10. NEW BUSINESS:

PUBLIC COMMENT: Same as above

Executive Session – ID code 74-206, subsection 1 - a, b, c, d, e, f, i, j

- a) To consider hiring a public officer, employee, staff member or individual agent. (Does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general)
- b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, or individual agent.
- c) To acquire an interest in real property which is not owned by a public agency.
- d) To consider records that are exempt from disclosure as provided in chapter 1, title 74 Idaho Code.
- e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.
- j) To consider labor contract matters authorized under section 74-206A (1) (a) and (b), Idaho Code.

POSTED: 01/11/2024 SRP

The City of Ponderay and USDA are equal opportunity providers and employers. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office or call (866) 632-9992 to request the form. You may also write a letter containing all the information requested in the form. Send your completed complaint form or letter by mail to U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Ave SW, Washington, DC, 20250-9410, by fax to (202)690-7442 or email program.intake@usda.gov.

Persons needing an interpreter or special accommodations are urged to contact the City Clerk at (208) 265-5468. Se les recomienda a las personas que necesiten un interprete o arreglos especiales que llamen a la Administradora de ADA/Secretaria Municipal al 208-265-5468.

Any person needing special accommodations to participate in the above noticed meeting, should contact the City Clerk's office five (5) days prior to the meeting at (208) 265-5468, 288 4th Street, P.O. Box 500, Ponderay, ID 83852