



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
January 16th, 2024**

MAYOR GEIGER CALLED THE MEETING TO ORDER AT 5:30 P.M.

PRESENT: Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Thompson, Councilmember Larkin

ALSO, PRESENT: Planning Director Miller, Attorney Marshall, City Engineer Tadic

ABSENT: City Clerk Peterson, Chief Cornelius

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

AMEND AGENDA:

PUBLIC COMMENT:

CONSENT AGENDA:

- 1) Approve Bills \$264,607.53
- 2) Approve Council Meeting Minutes from Nov. 20th & Dec. 18th, 2023, and January 2nd, 2024.
- 3) Acknowledge Attorney, Police, and Treasurer's Report.
- 4) Approve Liquor Licenses
 - a) Sandpoint Hotel Group

Motion to Approve the Consent Agenda.

Councilmember Thompson/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

DEPARTMENT REPORTS/UPDATES:

MAYOR:

- Mayor Geiger gave updates.
 - Resort City Coalition Meeting
 - Received an additional \$500,000.00 for the Front yard project.
 - Mayor out of town February 6th, 2023.

CLERK:

- Local Option Sales Tax
 - December - \$262,227.56
- Bed Tax
 - November Bed Tax - \$17,201.51
 - YTD - \$429,083.82
 - 104 has not paid November.
- **ACTION ITEM** Accounting Software & Services Proposal

Motion to Approve Pelorus Software.

Councilmember Larkin/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Audit Engagement Letter
 - Fee increases from \$9,500.00 to \$15,000.00.

Discussion amongst Mayor Geiger and Councilmembers.

- Shop around.

POLICE

STREET/PUBLIC WORKS:

- City Engineer Tadic gave project updates.

- Storm Water Grant \$50,000.00
- McNearney Road Driveways Approach Discussion.
 - Culverts / Utilities / Power Poles
 - 40ft - 80ft Driveways
 - Meet with property owners.
- **ACTION ITEM** Field of Dreams Change Order – Restroom and US-95

Presentation by City Engineer Tadic.

Motion to Approve the Change Order to Complete FOD Restroom Structure and the Highway 95 Improvements.
Councilmember McNearney/Larkin. Roll Call Vote. All Voted in Favor. Motion Approved.

PLANNING, PARKS & COMMUNITY DEVELOPMENT:

- City Planning Director Miller gave updates.
 - Fire Hydrant repair on 4th and Cedar.
 - IHD is down one employee due to injury.
- **ACTION ITEM** Contract for Professional Services, Welch Comer, RAISE Grant.

Presentation by Planning Director Miller.

- Not to exceed \$15,000.00

Motion to Approve the Service Agreement for Welch Comer to Complete & Submit Application for the Raise Grant.
Councilmember Thompson/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Indemnification Agreement, Mountain View Apartments & Long Family Trust.

Presentation by Planning Director Miller.

Motion to Approve the Indemnification Agreement.

Councilmember Larkin/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Extension - Res. 2023-01, Temporary Amendment to PCC8-1-5 (H)(3); PCCS8-1-5(H)(11)

Presentation by Planning Director Miller.

- Requesting a Year Extension.

Motion to Approve an Additional Year Extension.

Councilmember Mitton/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Letter of Support, City of Sandpoint TAP Grant Application for Sidewalk Infill

Presentation by Planning Director Miller.

- Continuous sidewalk connection down North Boyer Road to Schweitzer Cutoff.

Motion to Approve Letter of Support.

Councilmember McNearney/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** SCJ Alliance Contract, Comprehensive Plan Rewrite

Presentation by Planning Director Miller.

- Cost not to exceed \$70,000.00.

Motion to Approve the Agreement for Professional Services with SCJ Alliance.

Councilmember Larkin/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

MISCELLANEOUS REPORTS:

OLD BUSINESS:

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

NEW BUSINESS:

PUBLIC COMMENT:

Councilmember Larkin/Thompson

Meeting Adjourned 6:45 p.m.