



Ponderay - City Planning

Home Occupation Application

CITY OF PONDERAY
 P.O. BOX 500
 PONDERAY, ID 83852
 (208) 265-5468

klmiller@ponderay.org

Fee: \$100.00

Applicant/Owner Information		Ponderay Planning Department	
Property Owner:		File Number:	
Mailing Address:		Total Fee's Collected: _____	
E-Mail:		Fee's rec'd on _____	
Phone #'s:		<input type="radio"/> Cash <input type="radio"/> Check <input type="radio"/> Credit Card	
Signature:		Zoning:	
		Received By:	Date:

Home Occupation Details		
Please describe below, in detail how this home-based business complies with the definition of Home Occupation (PCC 9-1-2B). You may attach a separate sheet if you need more room.		
Business Name:		
Business Owner/Operator:		
Type of Business:		
Physical Address:		
Business Mailing Address:		
Business Hours of Operation:		
Does the owner/operator reside onsite?	<input type="radio"/> Yes	<input type="radio"/> No
Is the owner/operator the landowner?	<input type="radio"/> Yes	<input type="radio"/> No
Is the business owner/operator the tenant?	<input type="radio"/> Yes	<input type="radio"/> No

If you answered no to one of the above questions, what is your relationship to the landowner or tenant?

Approximately how many deliveries and/or customers visit your business on an average day? _____

Does the use involve outdoor storage of materials, tools, or supplies?

Yes

No

If outdoor storage exists, please explain (i.e. what, where, describe screening and visibility)

How will the existing structures be used to accommodate the business? (i.e. a single bedroom, garage, kitchen, etc)

Approximately what percentage of the house/accessory building will be used for business?

_____%

Have you applied for a Business License with the Ponderay City Clerk?

Approximately what percentage of the lot/parcel will be used for business?

_____%

Yes

No

How many employees will work onsite?

How are the employees related to the landowner or tenant?

What impact will the business have on utilities (including ground water & septic systems)

Does the business create noise, dust, vibration or electrical interference?

Yes

No

If you answered yes, please explain below

The understanding applicant does hereby agree, covenant and warrant that the applicant shall comply with all of the rules, regulations, and obligations set forth in Ponderay City Code Title 9 Chapter 1 Item 2(B) of the City of Ponderay, and to cause all persons or entities performing work pursuant to this Application and Agreement to comply with all of the rules, regulations, and obligations set forth Ponderay City Code Title 9 Chapter 1 Item 2(B) of the City of Ponderay, and is familiar with and understands the provisions of said Code.

The understanding applicant does hereby expressly stipulate and agree to indemnify and hold forever harmless the City of Ponderay against any loss or expense from any and all claims, demands or actions which may hereafter be brought against the City as a consequence of the City's granting approval of this application.

Applicant

Date

Pursuant to the provisions of Ponderay City Code Title 9 Chapter 1 Item 2(B) of the City of Ponderay, Bonner County, Idaho, and the above Application and Agreement, now, therefore.

APPROVAL is granted subject to the provisions, conditions, rules, and regulations of Ponderay City Code Title 9 Chapter 1 Item 2(B) of the City of Ponderay for the proposed project, and subject to the agreement of the applicant to the terms and conditions set forth in the above Application and Agreement.

Dated this _____ day of _____ 20__

Planning Director - City of Ponderay



Ponderay - City Planning

PCC 9-1-2 (B) HOME OCCUPATION: An occupation, profession or craft carried on by the occupant at his/her principal residence, or by an occupant's immediate family member at said residence. Said occupation, profession or craft shall be clearly incidental to the primary residential use of the property. Further, the occupation, profession or craft shall meet the following criteria:

- A. The use shall be owned and managed by an occupant of the principal residence;
- B. The degree and intensity of the use shall at all times be subordinate to. And in keeping with, the residential neighborhood in which it is located;
- C. Vehicular and pedestrian traffic generated by such home occupation shall not significantly exceed the traffic attributable to a normal dwelling unit, and any need for parking generated by the conduct of such occupation shall be met on the subject property and off the streets;
- D. The use shall not create health, fire or pollution hazards;
- E. The use shall not create noise, dust, vibration, electrical interference, glare or odors which exceed the amount or type that would be reasonably expected to be emitted by a residential use;
- F. The use shall not impact utilities, including ground water (wells) and septic systems in such a manner so as to restrict or interfere with the right of other residents to the reasonable enjoyment of their property;
- G. No materials, supplies, tools, or items of trade shall be stored outside; and
- H. The use as a home occupation shall be clearly incidental and subordinate to the residential use of the property.
- I. Any employee of the home occupation must be the occupant or a member of the occupant's immediate family.