



**City of Ponderay**

208-265-5468 • Fax: 208-265-4357

288 Fourth Street • P.O. Box 500

Ponderay, ID 83852

[www.cityofponderay.org](http://www.cityofponderay.org)

**NEW ADDRESS APPLICATION**

**Site/Project Information**

**Which Street provides primary access to the site?** \_\_\_\_\_

**Which Street does the Main Structure face?** \_\_\_\_\_

**Please select the type of Structure to be addressed:**

- |   |   |  |
|---|---|--|
| <input type="radio"/> Single Family Residence | <input type="radio"/> Accessory Dwelling Unit | <input type="radio"/> Multi-Family Residence       |
| <input type="radio"/> Commercial/Industrial   | <input type="radio"/> Outbuilding             | <input type="radio"/> Other (Please Specify below) |

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Has the Site received approval from Ponderay?**       Yes       No

**Please select all that apply below and provide the Ponderay File Number:**

- |                                 |                                       |  |                                   |
|---------------------------------|---------------------------------------|--|-----------------------------------|
| <input type="radio"/> Site Plan | <input type="radio"/> Building Permit | <input type="radio"/> Special use Permit | <input type="radio"/> Subdivision |
|---------------------------------|---------------------------------------|--|-----------------------------------|

File # \_\_\_\_\_      File # \_\_\_\_\_      File # \_\_\_\_\_      File# \_\_\_\_\_

**Applicant Information**

**Legal Landowner:**

**Representative:**

**E-Mail:**

**Mailing Address:**

**Phone #'s:**

**Signature:**

**Ponderay Planning Department  
(Official Use Only)**

**Parcel Number(s):**

**File No:**

**Date of Plan Approval:**

**Application Rec'd by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Address Coordinator**

**Approval:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Temporary Address Assignment** (for utilities only; permanent address will be assigned upon building permit approval):